

Scheme Advisory Board

Hybrid Meeting – 25 November 2024

Item 10 – Paper G

Board and Committee Membership

Changes in Board and Committee Membership since 22 July 2024

1. At the last Board meeting, it was reported that Sean Collins has stepped down from the Treasurer's position on the Cost Management, Benefit Design and Administration (CMBDA) Committee due to retiring from his role at Oxfordshire Pension Fund. The Secretariat contacted the Association of County Treasurers to request a nominee to replace him and were notified that this would be Matthew Trebilcock (Head of Gloucestershire Pension Fund).
2. The Secretariat have also been informed that Stephen Smellie has stepped down from his role as the Scottish SAB representative on the Responsible Investment Advisory Group (RIAG) and the Scottish SAB would like him to be replaced by Kenny Dick (The Care Inspectorate).

Recommendation – that the Board approves the nominations at Paragraph 1 – 2

3. The first terms of both John Neal (Scheme Member Representative, UNITE) and Cllr John Beesley (Scheme Employer Representative, Dorset Pension Fund) came to an end in October 2024. Both members indicated a willingness to renew their terms and their nominations were approved by the Board via correspondence in September 2024. The Secretariat has notified the Ministry of Housing, Communities and Local Government (MHCLG) of this and we are awaiting confirmation that their memberships have been approved by the Minister.
4. Cllr Nathan Yeowell (Scheme Employer Representative) has been nominated by the Labour Group to replace Cllr Peter Mason who stepped down after being appointed as Deputy Group Leader at the LGA following changes in the LGA Labour Group following the General Election. The nomination has also been submitted to MHCLG and we are awaiting Ministerial confirmation.

Development of a Conflict of Interests Register

5. To date, we have relied on conflicts of interests being declared at the start of individual meetings. These are then recorded in actions and agreements documents. Though this method has been adequate so far, to ensure that there is a centralised record of information on conflicts of interest, the Secretariat is proposing that an exercise be conducted in the new year to establish, and then maintain, a Conflicts

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of Interest Register. In the first instance we will collect information on conflicts of interest for both Board and Committee members via the use of a form, and then ask members to notify the Secretariat of any relevant changes in their circumstances.

6. The form that is being proposed for usage is a form that MHCLG have recently notified us that they will be using to collect information on potential conflicts going forward.
7. Once collected, this information will be held securely (password protected) in the Secretariat's SharePoint files and, in the case of the voting Board members, will be shared with the MHCLG on request.

Recommendation – that the Board approves the collection of Conflicts of Interest information for Board and Committee members
